

PROBATE COURT CASELOAD - PART 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

General Reporting Instructions: Case age measurement occurs at different stages of a case depending on the case type. Refer to the specific instructions to determine the measurement criteria for each type of case.

Each judge of a court shall report their case data individually by bar number. When cases from a judge's caseload are assigned to a judge of another court by the SCAO, the court must still report them; however, it is at their discretion whether they report assigned cases under the bar number of the original judge or under the bar number of the assigned judge. Do not report them under both.

SECTION A: ESTATES

Measurement begins on the date of case filing and is completed when disposition (as defined in Part 2, Section A) occurs.

Line	CASE TYPE	DA	DE	DH
1	Disposed 0-35 Days			
2	Disposed 36-182 Days			
3	Disposed 183-364 Days			
4	Disposed + 364 Days			
5	Pending 0-35 Days			
6	Pending 36-182 Days			
7	Pending 183-364 Days			
8	Pending +364 Days			

Line 1: Count the number of cases disposed within 35 days.

Line 2: Count the number of cases disposed from 36 to 182 days.

Line 3: Count the number of cases disposed within 183 to 364 days.

Line 4: Count the number of cases disposed after 364 days.

Line 5: Count the number of pending cases with an age through 35 days.

Line 6: Count the number of pending cases with an age from 36 to 182 days.

Line 7: Count the number of pending cases with an age from 183 to 364 days.

Line 8: Count the number of pending cases with an age over 364 days.

SECTION A: TRUSTS

Measurement begins on the date of case filing and is completed when disposition (as defined in Part 2, Section A) occurs.

Line	CASE TYPE	TT	TV
1	Disposed 0-364 Days		
2	Disposed 365-728 Days		
3	Disposed + 728 Days		
4	Pending 0-364 Days		
5	Pending 365-728 Days		
6	Pending + 728 Days		

Line 1: Count the number of cases disposed within 364 days.

Line 2: Count the number of cases disposed from 365 to 728 days.

Line 3: Count the number of cases disposed after 728 days.

Line 4: Count the number of pending cases with an age through 364 days.

Line 5: Count the number of pending cases with an age of 365 to 728 days.

Line 6: Count the number of pending cases with an age over 728 days.

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Civil cases that have been reported disposed under "Inactive Status" (as defined by that line in Part 2, Section C of the caseload instructions) **are not adjudicated and shall not be reported on this case age report under either the column for pending or for disposition.** Once a civil case that has been on "inactive status" qualifies for reporting as "reopened" based on the instructions in Part 1, Section C, it must be reported on this case age report as either pending or disposed according to its status as of December 31 of the reporting year; however, when calculating the age of the case, **subtract the time that particular case was out of the court's control on "inactive status"**. Also, any other civil case that is reopened must be reported on these case age reports as either pending or disposed according to its status as of December 31 of the reporting year with the age calculated by **subtracting the time from the original disposition of that particular case to the reopen date.**

Inactive Status defined: A civil case is on "inactive status" when it has been disposed as inactive due to an order staying the case (except for interlocutory appeals). Delays caused for any other reason shall not be subtracted from the time. As stated previously, the age of a civil case while on **inactive status** shall not be reported under columns for pending or for disposition.

SECTION C: GENERAL CIVIL

Measurement begins on the date of case filing and is completed when disposition(as defined in Part 2, Section C) occurs.

Line	CASE TYPE	CZ
1	Disposed 0-364 Days	
2	Disposed 365-728 Days	
3	Disposed + 728 Days	
4	Pending 0-364 Days	
5	Pending 365-728 Days	
6	Pending + 728 Days	

Line 1: Count the number of cases disposed within 364 days.

Line 2: Count the number of cases disposed from 365 to 728 days.

Line 3: Count the number of cases disposed after 728 days.

Line 4: Count the number of pending cases with an age through 364 days.

Line 5: Count the number of pending cases with an age of 365 to 728 days.

Line 6: Count the number of pending cases with an age over 728 days.

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SECTION D: GUARDIANSHIPS, CONSERVATORSHIP

Measurement begins on the date of case filing and is completed when disposition (as defined in Part 2, Section D) occurs.

Line	CASE TYPE	CA	CY	DD	GA	GL	GM	LG	PO
1	Disposed 0-90 Days								
2	Disposed 91-364 Days								
3	Disposed + 364 Days								
4	Pending 0-90 Days								
5	Pending 91-364 Days								
6	Pending +364 Days								

Line 1: Count the number of cases disposed within 90 days.

Line 2: Count the number of cases disposed from 91 to 364 days.

Line 3: Count the number of cases disposed after 364 days.

Line 4: Count the number of pending cases with an age through 90 days.

Line 5: Count the number of pending cases with an age from 91 to 364 days.

Line 6: Count the number of pending cases with an age over 364 days.

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SECTION D: ADMISSION, MENTAL COMMITMENTS

Measurement begins on the date of the filing of the petition and is completed when disposition (as defined in Part 2, Section D) occurs. In MI cases, if the petition was reported disposed under "deferred" and a subsequent demand for hearing is filed, measurement begins on the date of the filing for each original, second, and continuing petition and is completed when disposition after the hearing (as defined in Part 2, Section D) occurs; however, subtract the period of time under which the original MI petition was deferred. Note: If a demand for hearing is filed in an MI case, it will be reported on this case age report twice; once as to its age before or at deferral and again as to its age after the demand for hearing.

Line	CASE TYPE	MI, JA
1	Disposed 0-14 Days	
2	Disposed 15-28 Days	
3	Disposed +28 Days	
4	Disposed 0-14 Days	
5	Disposed 15-28 Days	
6	Disposed + 28 Days	
7	Pending 0-14 Days	
8	Pending 15-28 Days	
9	Pending +28 Days	
10	Pending 0-14 Days	
11	Pending 15-28 Days	
12	Pending +28 Days	

Line 1: Count the number of petitions (except those where a demand for hearing was filed) disposed within 14 days.

Line 2: Count the number of petitions (except those where a demand for hearing was filed) disposed from 15 to 28 days.

Line 3: Count the number of petitions (except those where a demand for hearing was filed) disposed after 28 days.

Line 4: Count the number of petitions (where there was a demand for hearing) disposed within 14 days.

Line 5: Count the number of petitions (where there was a demand for hearing) disposed from 15 to 28 days.

Line 6: Count the number of petitions (where there was a demand for hearing) disposed after 28 days.

Line 7: Count the number of pending petitions (except those where a demand for hearing was filed) with an age through 14 days.

Line 8: Count the number of pending petitions (except those where a demand for hearing was filed) with an age from 15 to 28 days.

Line 9: Count the number of pending petitions (except those where a demand for hearing was filed) with an age over 28 days.

Line 10: Count the number of pending petitions (where there was a demand for hearing) with an age through 14 days.

Line 11: Count the number of pending petitions (where there was a demand for hearing) with an age from 15 to 28 days.

Line 12: Count the number of pending petitions (where there was a demand for hearing) with an age over 28 days.